



**Minutes of Annual General Meeting  
Held 5.00-7.00pm, Wednesday 27 March  
2024 At the Heritage Park Hotel**

**Attendance:**

Sixty (60) members attendance were registered during the AGM.  
All staff of the SICCI Secretariat attended.

**1. Registration**

Registrations and sharing of ballot papers to financial members. Voting proceeded as program continues.

**2. Election Process and Procedure**

Mr. Wayne Morris

**3. Welcome and Quorum**

The Acting CEO (executive Officer) (MC) welcomed members to the Annual General Meeting convened the meeting at 5.30pm under the SICCI Constitution confirmed that a quorum was present.  
The AGM agenda was adopted.

**4. Address Opening Remark by Chairman/ Waiver of the 21 Days' Notice for AGM.**

Chairlady Ms. Qila Tuhanuku, followed by her speech to which she presented the challenges and achievements made by the Secretariat in 2023. Acknowledgement to donor partners, members and Secretariat.

**5. Annual Report 2023 Presentation by Chief Executive Officer**

The Acting CEO made her brief presentation to the meeting on Secretariat activities for year 2023. A final Annual Report will be circulated to the Members.

**6. Audited Financial Statement 2023**

The Treasurer presented to the meeting, the audited 2023 financial statements (refer Financial Statements of Annual Report 2023) which was presented by Mr Martin Beattie via zoom.

**7. Three minutes break to finalise election results.**

Acting CEO (Executive Officer) made an announcement for a three minutes break, giving more time for counting of ballot papers.

## **8. Announcement of Election Results**

Presiding Officer took to the podium to announce the result of the election.

Twelve (12) nominees were announced to the meeting by the designated presiding officer (Wayne Morris). Details of the nominees were circulated in a booklet for members. The new Board was then identified and announced.

## **9. Closing Remarks**

New Chairlady Ms Namoi Kaluae took the podium to deliver her maiden speech as well as acknowledging members and partners who attended the AGM and the outgoing Chair, Qila Tuhanuku.

## **6. Program ended**

Dinner and drinks

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Minutes prepared by:

Ms Florence Rhibbie

Acting CEO

March 2024

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